



# North East Diocesan Social Service Society ANNUAL REPORT 2018-2019



COME TOGETHER  
TO SAVE THE EARTH  
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## ABOUT NORTH EAST DIOCESAN SOCIAL SERVICE SOCIETY

North East Diocesan Social Service Society or commonly known as North East Diocesan Social Forum (NEDSF) is registered as a voluntary non governmental organization in 1989-1990 under the Society's Registration Act of 1860 at Guwahati.

## VISION

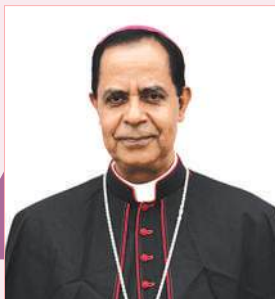
Vision envisages a Society where people live in Unity and Diversity Based on the Gospel Values of Justice and Love.

## MISSION

To Enable Member Associations to Empower the Poor, Marginalized and Ethnic groups in the Region for Promotion of Peaceful, Just and Equitable Society through Participatory and Sustainable Development Process.

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## Chairman's Message

*I am immensely happy to write these few lines in the annual report of North East Diocesan Social Service Society, as it gives you a vivid picture of the entire activities carried out during the year, fulfilling its prioritized regional development aspirations. Many innovative programmes are drawn up and executed with utmost care, efficiency and professionalism under the able leadership of Executive Director and his able collaborators and professional staff.*

*NEDSSS functioning as a regional Forum for the entire Northeast India, it initiates many social activities and engages itself in several economic, socio-political and cultural transformative processes. The organization by its timely adoption of relevant perspectives, strategies, policies, systems and planning continues to be a relevant and vibrant institution.*

*The organization's approach, in responding to the emerging societal needs, emphasizes the necessity of harnessing local resources and building the capacity of different stakeholders and assuming the responsibility to bring about their own transformation. It is perceptible in every activity of the organization whether it be peace promotion, health intervention, educational support, livelihood promotion, disaster risks reduction or campaign for healthy environment engagement etc.*

*NEDSSS, being one of the fora of Caritas India, takes forward its strategy to every segment of the regional network, basing itself in the Catholic Social Teachings of the Church and the Gospel values. The Key Strategy Pillars of this great plan namely Empowered Animation, Dialogue, Sharing Community and Voluntarism are being incorporated into the programmes of NEDSSS and its partners in order to ensure, dignified existence, sustainability, ownership and mobilization of resources for the transformation of the society. It involves a lot of hard work, coordination, planning and collaboration. Therefore, it is my wish that all those who are associated with NEDSSS give united support and cooperation for the realization of these common goals.*

*I take this opportunity to thank the Executive Director and his team for their selfless services for the realization of the organizational goal.*

*Yours sincerely,*

**Archbishop John Moolachira.**  
Archbishop of Guwahati





## Director's Message

**I** am happy to present you the annual report of NEDSSS for the financial year 2018-2019. The presentation of this year's report is a bit different from the usual pattern and outlay. The reports are made more brief with substantiating photographs to make the report more attractive and interesting.

The bygone financial year, the duration that is covered by this report witnessed a conscious effort made to mainstream the strategy plan rollout of Caritas India into every programme or activity of both NEDSSS and its partners. This effort is an ongoing process and it has to be taken forward in the coming years at all levels in the dioceses as it was decided in the biennial national assembly of Caritas India, held in last October at St. John's Medical College, Bangalore. Special emphasis has been given, in the first place to create an institutional interest to own this programme and then to disseminate to all our stakeholders.

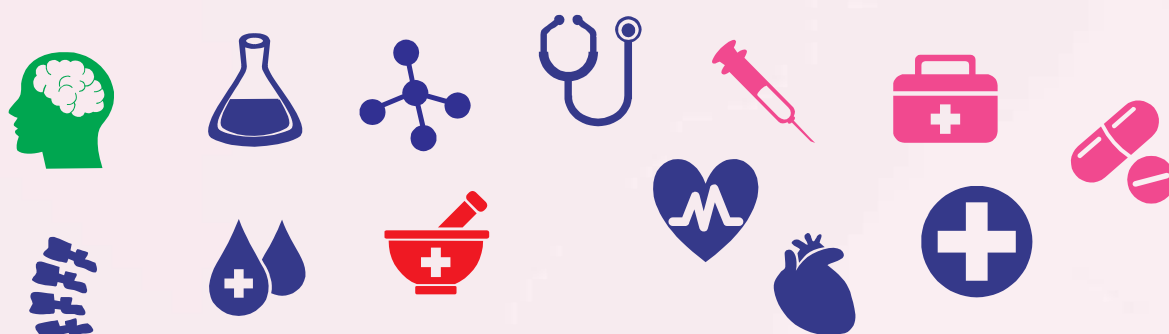
The strategy plan is worked out in such a way that it takes into account the underpinning values of the Social Teachings of the Church and the Encyclical of Pope Francis "Laudato Si" on 'care for our common Home,' namely the Human Dignity, Common Good, the Environmental Concerns. A better understanding of the Key Strategic Pillars of this important document sharpens the understanding for those who are engaged in His diakonia ministry.

A careful reader of NEDSSS' activities will observe the application of the Key Strategy Pillars (KSPs) namely the Empowered Animation, Dialoguing, Promotion of Sharing Communities and Voluntarism reflecting in all the activities. These KSPs have to be kept in mind in our future engagements in Planning, Execution, Evaluation and Monitoring to bring in sustainability and continuity to all our programmes. The people- centered approach will bring forth a greater ownership and success to our programmes.

In the years to come the empowering animation of the communities and service delivery to various stakeholders need to be taken in a very collaborative manner with a bottom up approach where everyone involved in the transformative process, shares the resources within the capacity of each one. Thus, the development initiative evolves a greater ownership and continuity.

I take this opportunity to thank all my team members in taking forward this noble task and always strive hard to make NEDSSS' interventions more realistic and transformative. The efforts of NEDSSS become more fruitful when all its partners cooperate and collaborate with a common understanding and think in a similar wave length. So I appreciate the directors of all the diocesan partners and our collaborators for your hard work, support and appreciation given, to take forward the common vision of this institution. May God bless all our unified efforts. I request all the diocesan partners to customize each institution's strategy plan documents in line with the common strategy plan of Caritas India according to the local situation and environment. NEDSSS will always be there to give the handholding support to its partners in translating this plan in the regional perspective and making it more relevant to the local needs

**Fr. Varghese Velickakam**  
Executive Director



## CURE

### Community Ushered Regional Effort In Health Care in North East

#### SDG 3 - Good Health and Well being

The Health project 'Community Ushered Regional Effort in Health Care (CURE) North East India' envisages Promotion of safe motherhood and child health and enhanced community competency towards malaria management in 254 remote villages in Assam, Meghalaya, Manipur, Arunachal Pradesh and Mizoram in North East India through participatory and people led preventive and curative health care measures.

Project reaches out to 7 Diocesan Social Service Societies, 6 dioceses, 15 districts, and 31 health and 254 villages

The target groups are pregnant women, mothers, children, adolescent girls and the people in general for malaria management from 254 villages.





## Goal

Promotion of safe motherhood and child health and enhanced community competency towards malaria management in 254 remote villages in Assam, Meghalaya, Manipur, Arunachal Pradesh and Mizoram in North East India through participatory and people led preventive and curative health care measures.



### Specific Objectives

1. To increase the rate of institutional delivery by 40% and the number fully immunized children up to the age 2 years by 30% in 254 villages by the end of project period.
2. To reduce the occurrence of Malaria by 30% in the project operational villages through preventive and curative measures in 254 project villages by the end of project period.
3. To make the Health Facilitation Centers (HFC) functional with great relevance in order to reach their service to at least 60% of the population by the end of project period.





## Health activities

MCH cum nutritional camp at village or Health centre level. 3739 villagers benefited

Orientation on MCH and maternity benefits to various stakeholders. 191 people benefited

Health awareness seminar for adolescent girls at schools/village. 3444 individual benefited

Malaria detection and awareness camp at villages / HFC level. 2295 people benefited

Peoples organization sensitization meeting at Jisong Asong Diphu. 22 individual attended

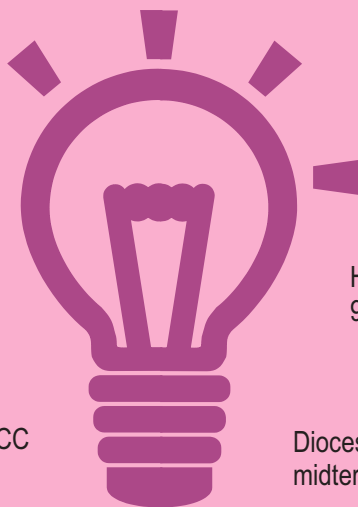
Training /orientation on role of VHTFs/VHSNC/HCC and other groups in health care, 1296 benefited

Profiling and updating the information through participatory exercises, at Jisong Asong, Diphu. 38 participated

Public consultation meeting with 101 villagers

Health Summit at regional level. 90 benefited

Diocesan level review meetings-quarterly/ midterm evaluation/ health core group meeting



## Health activities outcome

	SK Silchar	Aizawl	GGSS	Shillong	Diphu	Imphal	Miao	Total
Pregnant women screened / identified (HC and village)	245	310	843	425	369	657	526	3375
Number of high risk Pregnancies referred to hospital	1	4	16	3	0	10	18	52
Number of women completed 4 ANC at institution and village	202	264	736	401	413	444	291	
Number of pregnant women delivered at Institution / Hospital	228	242	637	417	625	347	458	2954
Home delivery conducted by health centre staff, Dai and others	18	4	11	0	12	39	3	87
Total delivery	246	246	648	417	637	386	461	3041
Number of mothers accessed 2PNC at Institution and village	237	169	698	615	1101	600	225	2522
Number of children up to 2 year identified for immunization	1222	943	1309	813	1503	938	1386	8114
Fully Immunized children	623	554	1353	977	662	2284	2597	9050
Number of adolescent girls in project area	720	1117	1775	1710	1268	1076	1532	9198
Adolescent girls received knowledge on MCH and sexual health	479	575	874	507	993	361	576	4365
No of fever or suspected malaria	278	404	2522	9019	1811	1232	571	15837
Total malaria screened at institutional level and village)	18	46	750	1474	1227	298	174	3987
Malaria cases identified positive at HC and village	1	1	136	23	394	42	18	270
Malaria cases treated with animalarial drug	1	1	127	23	394	55	18	619
People using Mosquito nets	11410	19018	37170	14973	14678	15000	11302	123551
VHSNC and VHTF gained knowledge on malaria	147	46	60	72	87	78	230	720
Patients treated at health centre (OPD)	3708	2811	7984	15315	4187	4408	5536	43949
Emergency /first aid treatment	160	401	573	2247	383	1454	671	5889
Number of children treated OPD HC and oithe institutions.	335	424	3009	2380	1220	1402	570	9340
Referring to Govt /Pvt health care	762	91	1054	1476	489	396	1395	5663



## SUCCESS STORIES

### Service leads to honour

Justina Timungpi is a village health worker of Motha village having 80 families over a population of 384. She is also the ASHA of PHC Jrikyndeng and is assigned to work for 1000 population. She rendered her selflessly service for the pregnant mothers, children and other patients. She visits the village regularly and on mother and child health, malaria, and gives health education on diet. She advice them to go for regular check up and also accompanies patient to hospitals for the deliveries. She was awarded for her hard work, compassion and untiring spirit by block PHC with trophy and certificate of Appreciation last year. She was again honored by the Hon. Chief Minister of Assam on the occasion of 67th Foundation Day of the Karbi Anglong Autonomous Council (KAAC) on 23rd June 2018. She was given a scooty for her best performance in the health sector for the year 2016 to 2018.



### Motivation leads to Transformation in Health and Hygiene

The name of the village is Madan which is a very remote village in Karbi Angel district of Assam having the population of 343 with 60 households. They belong to different religion following very rigid religious practices whether they are Christian or Hindus. The health worker who was in charge of this village had very difficult time to convince them on the importance of having a toilet nearby their home since they were following open air defecation. The villagers had only 5 toilets in their village 2015. The health worker Miss Gracery Sten motivated the village community to build a toilet adjacent to their houses. Her constant motivation, education on health care brought about a real transformation. They realized the importance of maintaining hygiene, good health. This changed the mindset of the villagers for having a toilet at home. Each family made a toilet nearby their house by their own effort and manual work.





# PEACE

## Peace Building and Conflict Transformation in Northeast India

SDG 16: Peace Justice and Strong Institutions

### Goal

Peace and harmony prevails by bringing about change in policy and structure in favor of vulnerable sections and recognizing the rights of every individual and group to live in dignity, safety and peace.

### Partners

1. JUST Agartala
2. DAN/Peace Channel
3. DSSS Imphal
4. BGSS Bongaigaon
5. NESRC Guwahati



### Activities

- Training of women leaders
- Workshop on human rights
- Building research skills
- Dialogue for peace
- Peace Awards
- Peace celebration
- Training of church leaders and peace activists
- Seminar cum meeting of heads of schools
- Standardization of peace building and conflict resolution training manuals
- Capacity Building for Teacher Animators
- Inter school peace activities/Peace Rally
- Peace seminar for college students
- Training of religious and community leaders on conflict resolution mediation and dialogue



Life skill and leadership training with the school clubs



## Achievements

- Reached to 48546 People (21997 M, 26843 F) Through the different activities
- Training components for teachers and peace club members and other target groups are made available and used for capacitating the target groups
- 12996 PC (6243-M & 6753-F) members have become peace agents as they resolve conflicts among themselves, have stopped the elders in the village when fights arose and have helped the neediest people in their village, by contributing small amounts for the cause.
- Network with regional groups such as CBCNEI, ABC, CASA (*Church's Auxiliary for Social Action*), JPMT.
- In Nagaland, Network is created with PFP, BCM and others. Civil Society Organization and NGOs like PFP, CAN\* Youth, DAN, DCF and NEISSR have been extending their support to all the activities of the project in Nagaland
- In Manipur, network with TCLF (Tribal Churches Leaders Forum), AMCO (All Manipur Christian Organization) and AMCU (All Manipur Catholic Organization), Love Manipur, Widow's welfare Association and Nazarene Ministry exists
- MOU have been signed yearly with 66 school authorities across the project areas for implementing peace activities
- Confidence and motivational level of 4126 SHG women increased as a result of different training programmes to resolve conflicting situations.
- Women Peace Club members empowered to resist and respond to social evils (Alcoholism, Gambling etc.)
- Increased participation in Public demonstrations and campaigns against social evils (The members of SHGs, Rani Gaidinlu and Thuicham Resource centers of DSSS along with Rongmei Lu Phum (RLP), participated in a rally from Imphal to Jiribam with public meeting and rally at Noney and Jiribam)





# CAPACITY BUILDING

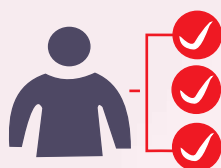
## of DSSSs on Resource Mobilization and Succession Plan



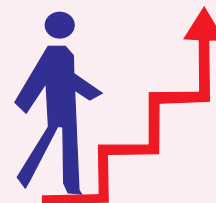
Support



Knowledge



Skills



Development

**SDG 11: Sustainable Cities and Communities**  
**SDG 17: Partnerships to achieve the Goal**

Capacity building project of 15 DSSSs in Northeast on resource mobilization and succession policy for a period of three years, supported by Caritas India, focuses on tapping existing government resources (projects/schemes, benefits or trainings etc.), and available resources from within the Church institutions and on implementation of succession policy at DSSS partners.





## Goal

**15** Diocesan partners are capacitated to regularly mobilize resources from government departments, foreign agencies and local institutions.

**15** Diocesan partners' Resource Mobilization Policy is in place and systems are effectively managed and streamlined across projects and programmes and have their own succession policy to reduce ambiguity during leadership change.







## Activities

- Workshop on resource mobilization
- Development of resource mobilization Policy and succession guideline
- Regional level review meeting
- Consultation and interface meeting Govt. and Civil Society Organization

## Achievements

12 Diocesan partners have their resource Mobilization policy



DSSS Imphal has become a nodal agency for organic in manipur through direct and indirect initiative of NEDSSS



Diocesan organizations realized the importance of local resource mobilization from Government/Corporate sectors, income generation activities etc. They started writing projects and submitted to different donors agency



Increased networking and collaboration with Govt. Dept. and other civil society organizations





# RAST

## Regional Action on Social Teachings

### SDG 16: Peace, Justice and Strong Institutions

The project on Catholic Social Teachings and Key strategic Plan of Caritas India is implemented in 16 Diocesan Social Service Society of North East India. The project aim at understanding the core values of the teachings and address the issues collectively. The central theme of the project is on the matters of human dignity and common good in society. The ideas address oppression, the role of the state, subsidiary, social organization, concern for social justice, integral ecology and peace. The information's are channelize through strategic action of Empowerment animation, Dialogue, Volunteerism and Giving Community

#### Goal

The core values of Catholic Social Teachings and Caritas Strategic plan is well established in the communities where by human dignity and common good exist in the society.



#### Activities

- Project orientation for directors and key staff at partners level
- Regional level training for wider groups (all Church-based NGOs of the State/ both DSSS and other NGOs run by the different Religious Congregations)
- Developing Catholic Social Teaching & Caritas India Strategic Plan promotional materials in the local language
- Cluster Program planning and review meetings



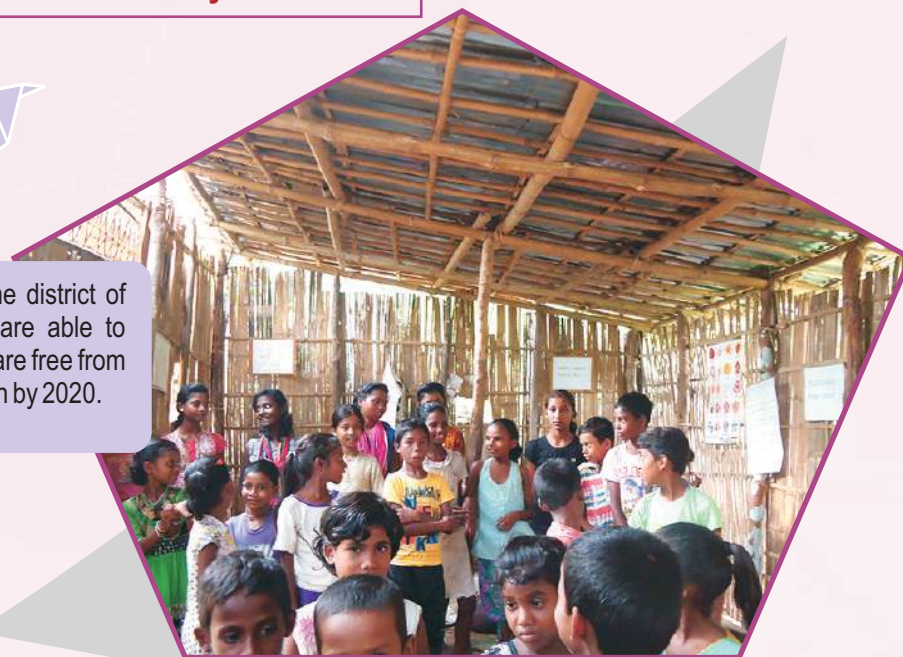
# PEC

## Promoting Education Culture among children of 16 Tribal villages in Kamrup & Biswanath districts of Assam

SDG 4: Quality Education

### Goal

Tribal children in 16 villages in the district of Kamrup and Biswanath, Assam are able to access education and the villages are free from social evils that affected the children by 2020.

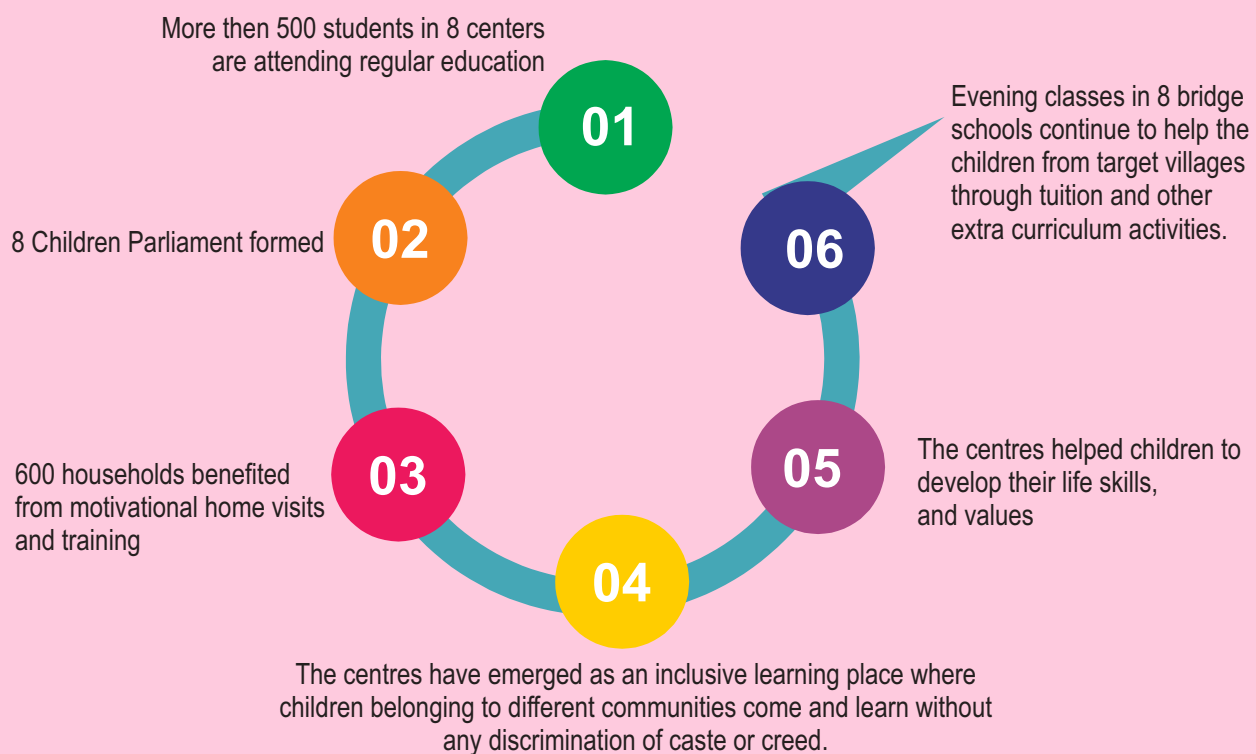


### Activities

- Daily tuition
- Enrollment of children in the bridge school
- Admitting dropouts in formal school
- Orientation
- Capacity Building
- Sensitization meetings on right to education
- Observation of important days
- Meetings with children, parents, village leaders, and local Govt.
- Formation of Children Parliaments (CPs)



## Achievements





## Significant change

### Participatory Rural Appraisal by Bridge school children

Children of Bridge school did mapping of their villages as part of formation of Children's Parliament. The mapping includes:

- Resource mapping
- Social mapping
- Seasonal mapping

These mapping helped the children to mark all facilities and resources available. Like schools, post office, dispensary, mother and child care center, roads, water tanks, fields, trees, etc. Children mark the linkages between the various peoples, groups, institutions in the society. They also identified the various seasons, and the advantages and problems in each season.





# CHEER

## Children for Education Environment and Rights

Sonitpur District, Tezpur

SDG 4: Quality Education    SDG 10: Reduced Inequality

### Goal

Prevention and abolition of child labour and creation of child labour free zones in the tea gardens of Assam.



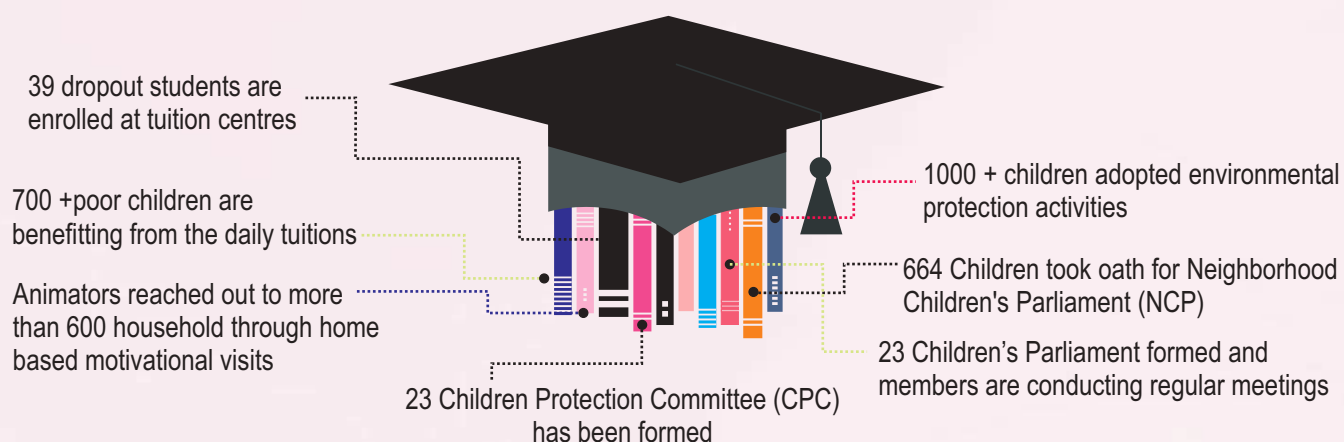
### Activities

- Project Orientation
- Baseline study
- Workshop on Children's Parliament
- Formation of Children's Parliament
- Swearing in ceremony of CPs
- Admitting dropouts in school
- Motivational home visit
- Observation of important days
- Daily tuition classes





## Achievements





# ALERT

## Alternative Livelihood Education, Resource and Training Centre

SDGs: 1,2,3,8,10 and 11

### Goal

Tribal women of Kamrup Metro district Assam and women leaders from the neighbouring dioceses will have sustainable livelihood with stable income through coordinated efforts and the establishment of training and resource centre for alternative livelihood



### Activities

- Set-up alternative livelihood education, Resource and Training(ALERT) centre
- Project orientation meeting/village level orientation
- Formation and strengthening of for Women Entrepreneurs Groups(WEGs)
- Capacity Building for members Women Entrepreneurs Groups(WEGs)
- Alternative income generation training from the ALERT Centre
- Strengthening of women on entrepreneurship

### Achievements

1. 50 SHGs members trained on detergent making and started for income generation activities
2. 56 women are trained on mushroom making & vermi compost
3. 6 women groups are formed for entrepreneurship



# ENVIRONMENT PROTECTION

Educating and mobilizing citizen to promote healthy and sustainable development

SDGs: 6,7,12,13,14, and 15

Global Climate Literacy

End Plastic Pollution

Protect Endangered Species

Climate Change

Tree for Earth

Main Focus





## Target group

Civil Society Organization (NGOs)

School/College students

Principals/Teachers

Youth

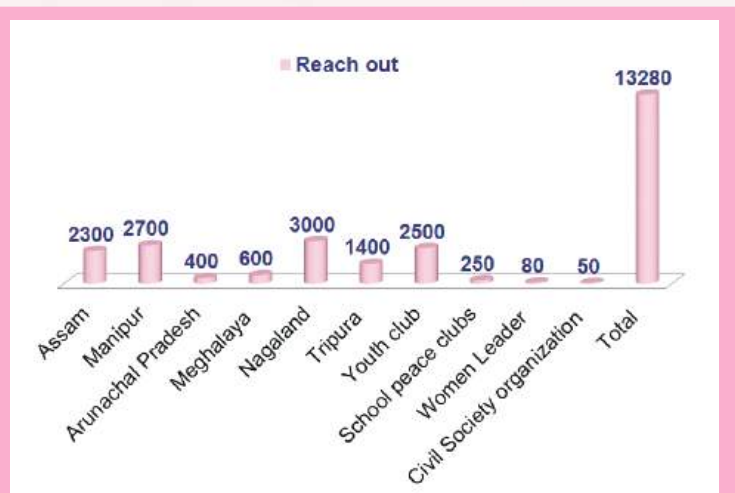
Policy makers

Environmentalists



## Activities

- Awareness campaign
- Signature campaign
- Workshop & seminar
- Tree plantation
- Dialogue
- Paper bag making
- Rally
- Cleanliness drive
- Assembly pledge
- Drawing & painting competition etc.



# WASH

## WASH with nutrition for better health

SDGs: 3 and 6

### Goal

Improved nutrition outcomes amongst mothers and young children

### Target Area

1. Barpeta 2. Darrang 3. Goalpara 4. Tinsukia 5. Sivasagar



### Objectives

Provide support in developing a pool of master trainers at the district level

01

Develop cost-effective plan for WASH in Anganwadis

02

Increase knowledge of service providers on linkage between WASH and nutrition

03

Behavioural change of the target communities and imbibing the best practice on WASH and thereby contribute in reducing open defecation

04



## Activities

Training of trainer for ICDS supervisors and CDPOs

Capacity building of frontline functionaries

District level consultation with Government and civil society organizations



## Achievements

250 Anganwadi workers orientated on WASH practices

Increased knowledge of service providers on linkage between WASH and nutrition

Behavioral change in imbibing the best practice on WASH

Contribute in reducing open defecation.



# FWL

## Formation of Women leaders

SDGs:5, 10 and 16

### Goal

To Strengthen and nurture the women and their families



### Activities

- ▲ Regional level: Training of trainers
- ▲ Workshop on human rights
- ▲ Diocesan level training on leadership
- ▲ Regional level training on marriage and family
- ▲ Women leaders training on income generation
- ▲ Regional level training on mainstreaming of gender
- ▲ Regional level training on effective communication

### Outcome

- ▲ The women from the Dioceses had deeper knowledge of human rights
- ▲ It has helped them develop more leadership skills
- ▲ The participants understood on the importance of an effective communication skills
- ▲ The training also imparted the skills of basic counseling which women can use while visiting families having conflicts
- ▲ The training has helped women to come forward to participate in meetings at various levels



# RELIEF

## Emergency Response to flood victims

SDGs:3, 6 and 13

### Goal

To restore the health and livelihood situation of flood victims of Golaghat district in Dibrugarh diocese, Assam.



### Activities

- 30 KGS rice 5 kilos of dal was given for
- 250 household
- Water filter and bleaching powder were distributed to 250 families
- Wash kits comprising of dish wash, hand wash and surf were given to all the 250 families
- 7 main staff and more than 20 volunteers were involved in the distribution
- Basic health services for at least 250 families
- reached out including men women and children
- Basic health facilities are assessed by the community
- Two doctors from the block health centre and one pharmacist and two nurses extended their services for the health camp





## Achievements

The immediate health risks of the flood affected and displaced population are reduced two nurses extended their services for the health camp

Our intervention helped them to bring their life to normal

The risk of water and sanitation related diseases have been reduced

Personal hygiene were maintained

The immediate health risks of the flood affected and displaced population are reduced

People are prevented from high change of infected from water-borne diseases, such as typhoid fever and cholera





# YES

## Youth Employment and Safety

SDG 8: Decent Work and Economic Growth

### Goal

To create an enabling environment for the youth of North East region so that they can be economically self-dependent, contribute to the development of the region and be an active participant in the developmental efforts of the nation.



Coaching for Civil Service examinations

54 Candidates enrolled in the third batch

Motivational programmes and awareness campaigns across schools/colleges/youth conventions





# INTERNSHIP

## Promotion of Volunteerism



MSW students of  
University of Science and Technology Meghalaya (USTM) and  
Assam Don Bosco University (ADBU)

### Activities conducted

- Home visits
- Survey
- Formation of Children's Parliament
- Awareness programs
- Livelihood activities





# CONSTRUTIONS

## Training Centres and Jubilee Memorial Hall



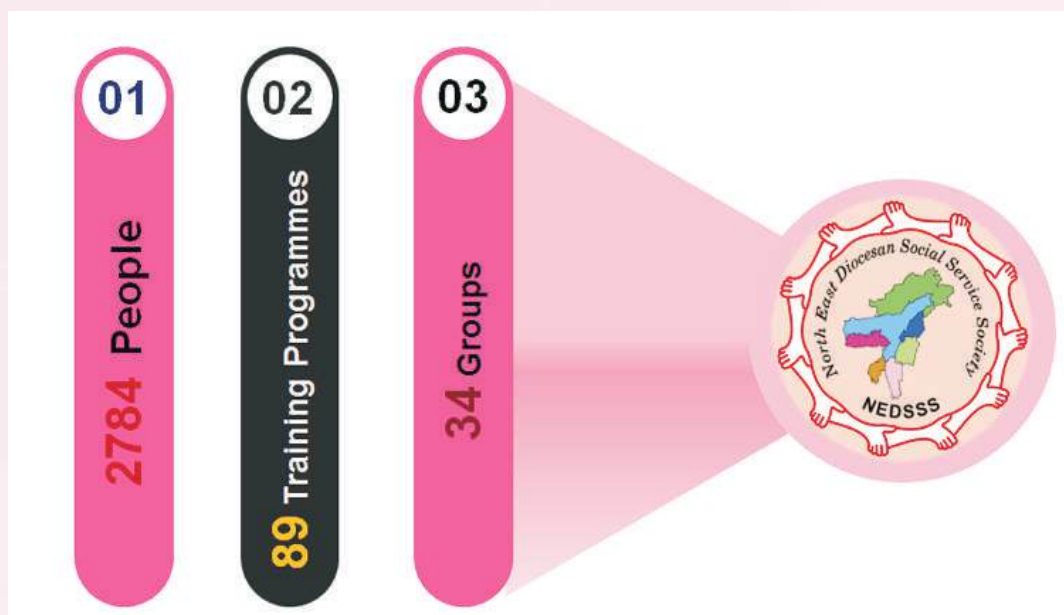
Training Centre at Benganabari Khetri, Assam



Jubilee Memorial Hall work in progress



## Utilization of infrastructure facilities at NEDSSS in 2018-19



## New initiatives of NEDSSS

- Psycho-social animation for religious women leaders
- Project on empowerment and entrepreneurship development of women farmers in Assam
- Children's Parliament in north east region in collaborations with like minded NGOs
- Transformation of our health centers to wellness centers in line with government's thinking
- Production of medicines in collaboration with NMSC (Jan Aushadhi model Pradhan Mantri Bhartiya Jan Aushadhi Pariyojana Kendra (PMBJP))



## SWOC

### STRENGTHS

- Political will to promote development
- Networking nature
- Administrative system and legal compliance in place
- Committed staff
- Very good infrastructure facilities
- Open to organizational assessment
- Visibility and good will
- Capacity building opportunity

### OPPORTUNITIES

- Availability of local resources.
- Wide reach out area
- Supporting agencies
- Diversification of programmes
- Research and idea generation possibilities

### WEAKNESSES

- Trickling down of regional vision to different segments
- Inadequate innovation culture
- Slow paced progressive thinking and idea generation
- Unavailability of competent Human Resources



### CHALLENGES

- Filing returns and the support received from the diocese
- Relocating/positioning NEDSSS in line with legal compliance
- Adopting minimum wage policy
- Developing systems for Local resource mobilisation



## GENERAL BODY MEMBERS

NAME	DESIGNATION	DIOCESE
Most. Rev. John Moolachira	President	Guwahati
Rt. Rev Michael AkasiusToppo	Vice President	Tezpur
Fr. Varghese Velickakam	Secretary cum Director	Imphal
Most Rev. Dominic Jala	Member	Shillong
Most Rev. Dominic Lumon	Member	Imphal
Rt. Rev Joseph Aind	Member	Dibrugarh
Rt. Rev. Stephen Rotlaunga	Member	Aizwal
Rt. Rev. Andrew Marak	Member	Tura
Rt. Rev. Lumen Monteiro	Member	Agartala
Rt. Rev. John Thomas Pullopillil	Member	Bongaigaon
Rt. Rev. Victor Lyngdoh	Member	Nongstoin
Rt. John Thomas Katrukudiyil	Member	Itanagar
Rt. Rev. George Palliparambil	Member	Miao
Rt. Rev. James Thoppil	Member	Kohima
Rt. Rev. Paul Mattekkatil	Member	Diphu
Fr. Sunny Mavellil	Member	Tura
Sr. Escociana Vaz	Member	CRI Guwahati
Fr. Jeevan Kennedy	Member	Agartala
Sr. Rincy Kozhimala	Member	Miao
Fr. Biju Luckose Koottakaithyil	Member	Imphal
Fr. Manbha Pakem	Member	Jowai
Fr. Elias Lugun	Member	Dibrugarh
Fr. Maya Martin Muchahary	Member	Guwahati
Fr. Joseph Vadayaparampil	Member	Itanagar
Fr. Tomy Palely	Member	Diphu
Fr. Santiago Savarimuthu	Member	Aizwal
Fr. Linesh Chacko	Member	Bongaigaon
Fr. Charles Stanislaus	Member	Kohima
Fr. Biswajit Ekka	Member	Tezpur
Fr. George Jarain	Member	Nongstoin
Fr. Bernard Laloo	Member	Shillong
Sr. Jolly Kottarathil	Member	Rangia Assam



## PARTNERS

### Agartala (Tripura)

#### Fr. Jeevan Kennedy SVD

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### Nongstoin (Meghalaya)

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### Tezpur (Assam)

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# AUDIT REPORT

## NORTH EAST DIOCESAN SOCIAL SERVICE SOCIETY, GUWAHATI

### BALANCE SHEET AS AT 31ST MARCH, 2019

FUNDS AND LIABILITIES	RUPEES	RUPEES	PROPERTY AND ASSETS	RUPEES	RUPEES
<b>CAPITAL ASSET FUND :</b>			<b>FIXED ASSETS :</b>		
Balance as per last Balance Sheet	6,701,913.00		As per Schedule 'B' Annexed		50,321,922.25
Add : Assets acquired out of Earmarked Funds	11,150,417.25	17,852,330.25			
<b>PROJECT EARMARKED FUNDS :</b>			<b>CURRENT ASSETS, LOANS AND ADVANCES :</b>		
As per Schedule 'A' Annexed		15,377,857.95	Advance to Staff and Others	-23,590.00	
			Security Deposit	22,819.00	
			Tax Deducted at Source (Interest)	707,579.00	706,808.00
<b>CAUTION DEPOSIT :</b>			<b>CASH AND BANK BALANCES :</b>		
Balance as per last Balance Sheet	236,650.00		With The Federal Bank Ltd		
Add : Caution Deposit Received During the Year	79,850.00	316,500.00	On Fixed Deposits	6,342,514.00	
<b>OTHER LIABILITIES :</b>			On Savings Bank Account		
Security Deposit		95,000.00	Account No. 11820100093556	385,324.18	
			Account No. 11820100168879	204,682.00	
<b>INCOME AND EXPENDITURE ACCOUNT :</b>			Account No. 11820100168887	1,172,520.00	
Balance as per last Balance Sheet	46,844,884.87		Account No. 11820100172145	363,283.00	
Add : Surplus during the year	4,709,453.01	51,554,337.88	Account No. 11820100082161	12,007,301.04	
			Account No. 11820100129913	48,535.00	
			On Current Account		
			Account No. 11820200043766	88,478.66	
			With South Indian Bank		
			On Fixed Deposits	10,475,736.00	
			On Savings Bank Account		
			Account No. 0473053000003105	1,808,032.20	
			Account No. 0473053000003939	268,962.60	
			Account No. 0473053000005269	920,067.15	
			Cash in Hand :		
			Local Account	39,384.00	
			UNICEF Project	15,291.00	
			Foreign Contribution Account	27,225.00	34,167,295.83
<b>TOTAL RUPEES ...</b>		<b>85,196,026.08</b>	<b>TOTAL RUPEES ...</b>		<b>85,196,026.08</b>

As per our report of even date

For North East Diocesan Social Service Society, Guwahati

Fr. Varghese Velickakam  
SecretaryGuwahati :  
Dated : 4th July, 2019FOR L. D' SOUZA & CO.,  
CHARTERED ACCOUNTANTS  
Firm Registration No. 101974WDipsa Mary D'Souza  
PARTNER  
MEMBERSHIP NO. 153622  
UDIN : 19115622AAAAAR3626

# AUDIT REPORT

## NORTH EAST DIOCESAN SOCIAL SERVICE SOCIETY, GUWAHATI

### LOCAL ACCOUNT

#### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

RECEIPTS	RUPEES	RUPEES	PAYMENTS	RUPEES	RUPEES
<b>To BALANCE ON 01.04.2018 :</b>			<b>By SOCIAL WORK PROGRAMME EXPENSES :</b>		
With The Federal Bank Ltd			Peace Initiates in North East India	22,750.00	
On Fixed Deposits	4,017,005.00		Community Ushered Regional Effort in Health		
On Current Account			Care in North East India (CURE)	86,917.00	
Account No. 11820200043766	200,864.74		Faith Formation of Women	3,960.00	
On Savings Bank Account			Capacity Enhancement of Educational Systems		
Account No. 11820100093556	278,678.32		in North East India	276,000.00	
Account No. 11820100168879	197,674.00		Youth in Employment and Safety in North East		
Account No. 11820100168887	1,132,376.00		India	133,750.00	
With South Indian Bank			Insight Civil Service Academy Project Expenses	620,043.00	
On Fixed Deposits	11,558,701.00		Programme Expenses	5,200.00	
On Savings Bank Account			Donations and Charity	29,000.00	1,177,820.00
Account No. 0473053000003105	364,178.20				
Account No. 0473053000005269	775,474.15		<b>ADMINISTRATIVE EXPENSES :</b>		
Cash in Hand	1,316.00	18,526,267.41	Travelling Expenses	100,089.00	
<b>* INTEREST REALISED :</b>			Bank Charges and Commission	1,543.08	
On Fixed Deposits	1,056,777.00		Electrical Maintenance	106,807.00	
On Savings Bank Account	190,058.00	1,246,835.00	Electricity Charges	688,953.00	
<b>* DONATIONS AND CONTRIBUTIONS :</b>			Equipment Maintenance	42,045.00	
Local Donations	790,498.00		Newspapers and Periodicals	11,854.00	
Local Donations for Peace Project	22,750.00		Office Maintenance	4,260.00	
Local Donations for Faith Formation of Women	3,960.00		Postage	15,531.00	
Local Donations for Health Project	86,917.00	904,125.00	Gifts and Prizes	43,708.00	
<b>** OTHER RECEIPTS :</b>			Telephone Charges	3,219.00	
Programme Receipts	7,734,262.00		Staff Welfare Expenses	76,604.00	
Training Centre Receipts	2,984,715.72		Stationery and Printing	13,417.00	
Caution Deposit - Youth in Employment and Safety	79,850.00		Interest on Term Loan	102,490.00	
Vehicle Hire Charges	55,162.00		Administration Charges	67,450.00	
Loans and Advances - Others	1,605,965.00		Medical Expenses	17,512.00	
Security Deposit	107,500.00		Professional Fees	2,356.00	
Farm and Garden Income	62,000.00		Management Contribution to Provident Fund	141,297.00	
Use of Infrastructure Facilities	739,228.14		Salaries and Allowances to Staff	490,445.00	
Miscellaneous Income	268,090.00	13,637,372.86	Administrative Charges to Provident Fund	6,741.00	
			Audit Fees	102,642.00	
			Interest on Late Payment of TDS	536.00	
			Taxes	9,100.00	
			Vehicle Maintenance	662,989.00	2,711,588.08
			<b>CAPITAL EXPENDITURE :</b>		
			Buildings	3,461,573.00	
			Furnitures and Fixtures	56,000.00	
			Vehicles	817,451.00	
			Transformer	147,000.00	
			Equipments (ICSA)	155,253.00	
			Equipments	492,706.00	5,129,983.00
			<b>OTHER EXPENSES :</b>		
			Poultry and Piggery Expenses	239,368.00	
			Loans and Advances - Others	1,691,092.00	
			Refund of Security Deposit	12,500.00	
			Electricity Meter Deposit	17,819.00	
			Security Deposit (Rent)	5,000.00	
			Tax Deducted at Source	338.00	
			Income Tax for A.Y. 2019-20	203,855.00	2,169,772.00
			<b>SECURED LOANS :</b>		
			South Indian Bank		3,756,424.00
			<b>BALANCE ON 31.03.2019 :</b>		
			With The Federal Bank Ltd		
			On Fixed Deposits	4,275,009.00	
			On Current Account		
			Account No. 11820200043766	88,478.66	
			On Savings Bank Account		
			Account No. 11820100093556	385,324.18	
			Account No. 11820100168879	204,682.00	
			Account No. 11820100168887	1,172,520.00	
carried forward ...		34,314,600.27	carried forward ...	6,126,013.84	14,945,387.08





# AUDIT REPORT

brought forward ...	34,314,600.27	brought forward ...	6,126,013.84	14,945,387.08
		With South Indian Bank		
		On Fixed Deposits	10,475,736.00	
		On Savings Bank Account		
		Account No. 0473053000003105	1,808,032.20	
		Account No. 0473053000005269	920,067.15	
		Cash in Hand	39,364.00	19,369,213.19
TOTAL RUPEES ...	<u>34,314,600.27</u>	TOTAL RUPEES ...	<u>34,314,600.27</u>	

We have verified the above Receipts and Payments account with the books of account and the vouchers relating thereto and we hereby report that in our opinion, proper books of account as required by law have been kept. The Receipts and Payments Account is in agreement with the books of account maintained. We have obtained all the information and explanations which to the best of belief were necessary for the purpose of our audit. The Receipts and Payments Account gives a true and fair view receipts and disbursements of North East Diocesan Social Service Society - Local Account.

For North East Diocesan Social Service Society, Guwahati

*Fr. Varghese Velickakam*  
Fr. Varghese Velickakam  
Secretary

Guwahati :  
Dated : 4th July, 2019

GUWAHATI  
Reg. No.: 529/1989-1990

FOR L. D' SOUZA & CO.,  
CHARTERED ACCOUNTANTS  
Firm Registration No. 101974W

*Dipsa Mary D'Souza*  
DIPSHA MARY D'SOUZA  
PARTNER  
MEMBERSHIP NO: 153623  
UDIN : 19115622AAAAAR3626

# AUDIT REPORT

## NORTH EAST DIOCESAN SOCIAL SERVICE SOCIETY, GUWAHATI

### FOREIGN CONTRIBUTION ACCOUNT

#### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

RECEIPTS	RUPEES	RUPEES	PAYMENTS	RUPEES	RUPEES
<b>To BALANCE ON 01.04.2018 :</b>			<b>By AWARENESS CAMP/SEMINAR/WORKSHOP</b>		
With The Federal Bank Ltd.			<b>MEETINGS/CONFERENCE EXPENSES :</b>		
On Fixed Deposits	8,026,483.00		Capacity Enhancement of Educational Systems	1,981,900.00	
On Savings Bank Account			in North East India	91,722.00	
Account No. 11820100062101	2,637,489.24		Professionalizing the Actors of Social Ministry		
Account No. 11820100172145(Utilisation)	24,433.00		Community Ushered Regional Effort in		
Account No. 11820100165347(Utilisation)	2,068.64		Health Care in North East India (CURE) :		
With South Indian Bank Ltd.			Programme Expenses	2,572,274.00	
Account No. 0473053000003939(Utilisation)	377,717.60		Disbursement of Grants		
Cash in Hand	91,562.00	11,159,753.48	Seva Kendra, Borduria (Id.No. 31054004)	1,834,650.00	
			Diocesan Social Service Society, Imphal		
			(Id.No. 194130110)	2,522,265.00	
<b>* INTEREST REALISED :</b>			Jirong Asong, Diphu (Id.No. 020800007)	1,983,489.00	
On Fixed Deposits :			Social Service Centre, Shillong (Id.No.		
Socio Pastoral Training	223,180.00		214730005)	2,304,150.00	
General Fund	125,217.00		Guwahati Gana Seva Society (Id No.		
On Savings Bank Account :			020780064)	2,149,265.00	
Coordinating, Capacity Building and Advocacy	78.00		Seva Kendra Silchar (Id No. 020720014)	1,813,932.00	
CURE Project	24,994.00		Zoram Entu Pawl, Aizawl (Id.No. 304330039)	1,610,397.00	16,790,422.00
Peace Initiatives in North East India	33,113.00		Peace Initiatives in North East India :		
Promoting Education Culture Programme	858.00		Programme Expenses	2,862,131.00	
Resource Mobilization	2,081.00		Disbursement of Grants		
Socio Pastoral Training	47,042.00		Development Association of Nagaland,		
Capacity Enhancement of Education System	1,136.00		Dimapur (Id.No. 164730024)	2,362,440.00	
General Fund	135,148.00	592,845.00	Diocesan Social Service Society, Imphal		
			(Id.No. 194130110)	2,439,799.00	
<b>* FOREIGN CONTRIBUTION RECEIVED :</b>			Jana Unnayan Samiti Tripura, Agartala		
For Awareness Camp/Seminar/Workshop			(Id.No. 206150024)	1,577,776.00	
Meetings/Conference :			Bongaigaon Gana Seva Society (Id No.		
Community Ushered Regional Effort in Health			020730003)	1,785,522.00	
Care (CURE)	19,732,108.41		North Eastern Social Research Centre,		
Peace Initiatives in North East India	15,568,225.00		Guwahati (Id.No. 020780113)	1,508,959.00	12,516,627.00
Resource Mobilisation Programme - Phase 3	546,559.00		Preventive and Curative Community Health Care		
Alternate Livelihood Education, Resource and			in North East India	81,708.64	
Training Centre	3,445,475.00		Youth in Employment and Safety in North East		
Empowerment and Entrepreneurship Development			India	4,388,021.00	
of Women Farmers in Assam in North East India	1,600,882.00		Regional Action on Social Teachings and Caritas		
Youth in Employment and Safety in North East			Strategic Plan in 15 Dioceses in North East India	202,847.00	
India	8,227,678.00		Co-ordinating, Capacity Building and Advocacy	682.64	
Psycho-Social Animation for Sisters and Women			Alternate Livelihood Education, Resource and		
Leaders involved in Socio-Pastoral Ministry in North			Training Centre	87,506.00	
East India	946,478.00		Resource Mobilisation Programme - Phase 3	980,644.00	37,122,080.28
Regional Action on Social Teachings and Caritas					
Strategic Plan in 15 Dioceses in North East India	529,000.00		<b>* WELFARE OF CHILDREN :</b>		
For Welfare of Children :			Reduction of Child Labour in the Tea Garden		
Promoting Education Culture Programme	1,595,014.80		Strategic Plan in 15 Dioceses in North East India	1,425,084.00	
Reduction of Child Labour in the Tea Garden			Areas of the District Sonitpur, Assam, India	1,581,262.00	3,006,346.00
Areas of the District Sonitpur, Assam, India	2,723,712.00		Promoting Education Culture Programme		
For Social Work			<b>* WELFARE/EMPOWERMENT OF WOMEN :</b>		
Purchase of Vehicle	674,565.25		Programs on Promotion of Faith Formation of		
For Relief/Rehabilitation of Victims of			Women in North East India		1,078,269.00
Natural Calamities :			<b>* RELIEF/REHABILITATION OF VICTIMS OF</b>		
Relief and Emergency Assistance for Flood	1,100,403.00	56,690,100.46	<b>NATURAL CALAMITIES :</b>		
			Relief and Emergency Assistance for Flood		1,100,403.00
<b>* OTHER INCOME :</b>			<b>* ADMINISTRATIVE EXPENSES :</b>		
Project Advances Refunded by Socio - Pastoral			Audit Fees	44,468.00	
Training cum Animator Centre Project	220,000.00		Stationery, Printing and Postage	6,400.00	
Project Advances Refunded by Capacity Enhance			Bank Charges and Commission	91.97	
-ment of Education Systems in North East India	70,000.00	290,000.00	Office and Administration Expenses	2,800.00	
			Travelling Expenses	370,060.00	
			Salaries and Allowances	102,989.80	
			Interest on Late Payment of TDS	1,507.00	528,316.77
			<b>* CAPITAL EXPENDITURE :</b>		
			Buildings (Socio Pastoral Training)	7,528,758.00	
			Buildings (Alert)	2,875,194.00	
			Vehicles	674,565.25	
			Computers and Accessories (Regional Action)	31,000.00	
			Equipments (YES Project)	40,900.00	11,150,417.25

carried forward ...

68,732,698.94

carried forward ...

53,985,832.30





# AUDIT REPORT

brought forward ...	68,732,698.94	brought forward ...	53,985,832.30
		“ OTHER EXPENSES :	
		Tax Deducted at Source	12,610.00
		“ BALANCE ON 31.03.2019 :	
		With The Federal Bank Ltd.	
		On Fixed Deposits	2,067,505.00
		On Savings Bank Account	
		Account No. 11820100082161	12,007,301.04
		Account No. 11820100172145(Utilisation)	363,263.00
		With South Indian Bank Ltd.	
		Account No. 0473053000003939(Utilisation)	268,962.60
		Cash in Hand	27,225.00
			14,734,256.64
TOTAL RUPEES ...	68,732,698.94	TOTAL RUPEES ...	68,732,698.94

We have verified the above Receipts and Payments account with the books of account and the vouchers relating thereto and we hereby report that in our opinion, proper books of account as required by law have been kept. The Receipts and Payments Account is in agreement with the books of account maintained. We have obtained all the information and explanations which to the best of belief were necessary for the purpose of our audit. The Receipts and Payments Account gives a true and fair view receipts and disbursements of North East Diocesan Social Service Society, Guwahati - Foreign Contribution Account.

For North East Diocesan Social Service Society, Guwahati

Fr. Varghese Velickakam  
Secretary

Guwahati :  
Dated : 4th July, 2019



FOR L. D' SOUZA & CO.,  
CHARTERED ACCOUNTANTS  
Firm Registration No. 101974W

Dipsa Mary D'Souza  
PARTNER  
MEMBERSHIP NO. 153622  
UDIN : 19115622AAAAAR3626

# AUDIT REPORT

## NORTH EAST DIOCESAN SOCIAL SERVICE SOCIETY, GUWAHATI

### SCHEDULE 'A'

#### PROJECT EARMARKED FUNDS

Sr. No.	Particulars	Balance as on 01.04.2018	Receipts during the year	Interest Received during the year	Total	Utilisation during the year	Balance as on 31.03.2019
1	2	3	4	5	6	7	8
01	Co-ordinating, Capacity Building and Advocacy	604.64	0.00	78.00	682.64	682.64	-0.00
02	Peace Initiative in North East India	-144,479.66	15,568,225.00	33,113.00	15,456,858.34	12,516,627.00	2,940,231.34
03	Preventive and Curative Community Health Care in North East India	81,708.64	0.00	0.00	81,708.64	81,708.64	-0.00
04	Professionalizing the Actors of Social Ministry under the Aegis of Catholic Church	91,722.00	0.00	0.00	91,722.00	91,722.00	0.00
05	Resource Mobilisation Programme - Phase 3	432,004.00	546,559.00	2,081.00	980,644.00	980,644.00	0.00
06	Promoting Education Culture Programme	1,029,278.40	1,595,014.80	856.00	2,625,149.20	1,581,262.00	1,043,887.20
07	Socio - Pastoral Training cum Animator Centre	7,258,536.00	0.00	270,222.00	7,528,758.00	7,528,758.00	0.00
08	Youth in Employment and Safety in North East India	-1,379,095.00	8,227,678.00	0.00	6,848,583.00	4,428,921.00	2,419,662.00
09	Community Ushered Regional Effort in Health Care in North East India (CURE)	1,343,991.00	19,732,108.41	24,994.00	21,101,093.41	16,790,422.00	4,310,671.41
10	Child Education and Nutrition Programme (UNICEF)	19,769.00	4,682,700.00	26,801.00	4,729,270.00	4,665,444.00	63,826.00
11	Capacity Enhancement of Education Systems in North East India	1,956,428.00	0.00	1,136.00	1,957,564.00	1,981,900.00	-24,336.00
12	Programs on Promotion of Faith Formation of Women in North East India	1,078,269.00	0.00	0.00	1,078,269.00	1,078,269.00	0.00
13	Relief and Emergency Assistance for Flood	0.00	1,100,403.00	0.00	1,100,403.00	1,100,403.00	0.00
14	Alternate Livelihood Education, Resource and Training Centre	0.00	3,445,475.00	0.00	3,445,475.00	2,962,700.00	482,775.00
15	Reduction of Child Labour in the Tea Garden Areas of the District Sonitpur, Assam, India	0.00	2,723,712.00	0.00	2,723,712.00	1,425,084.00	1,298,628.00
16	Regional Action on Social Teachings and Caritas Strategic Plan in 15 Dioceses in North East India	0.00	529,000.00	0.00	529,000.00	233,847.00	295,153.00
17	Purchase of Bolero	0.00	674,565.25	0.00	674,565.25	674,565.25	0.00
18	Empowerment and Entrepreneurship Development of Women Farmers in Assam in North East India	0.00	1,600,882.00	0.00	1,600,882.00	0.00	1,600,882.00
19	Psycho-Social Animation for Sisters and Women Leaders involved in Socio-Pastoral Ministry in North East India	0.00	946,478.00	0.00	946,478.00	0.00	946,478.00
<b>GRANT TOTAL...</b>		<b>11,768,736.02</b>	<b>61,372,800.46</b>	<b>359,281.00</b>	<b>73,500,817.48</b>	<b>58,122,959.53</b>	<b>15,377,857.95</b>





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*Thank you*





**Health Networking and Consultation meeting at NEDSF**

**Women of Khetri planting trees on the occasion of International Women's Day**



**Workshop for Women leaders on Fighting trafficking among children**

**Training for SHGs leaders on Vermi Compost and Mushroom making at Khetri**







**Dr. Tushar Rane (UNICEF Chief Field Officer) addressing the delegates during Health Summit at NEDSF**



**Fr. Varghese Velickakam (Executive Director) interacting with the Children of Bridge school during 3 day Residential training at NEDSF**



**Mr. Joseph Rathinam, from Neighborhood Community Network Hyderabad interacting with the members of Children's Parliament at Tezpur**





**Members of Children's Parliament taking oath during Swearing in Ceremony at Tezpur**

**Mr. Sayantan Sengupta Earth Network India Manager, Climate Change Prog. interacting with the women group at Khetri**



**Organization orientation to MSW students of TISS, USTM and ADBU**







**North East Diocesan Social Service Society (NEDSSS)**

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